

DANBURY NEIGHBOURHOOD PLAN STEERING GROUP

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10th March 2020

Dear Members

You are cordially invited to a meeting of the Danbury Neighbourhood Plan Steering Group to be held on **Monday 16th March 2020 at 2pm at the Danbury Parish Council Office, Main Road, Danbury, CM3 4NQ** when the following business is proposed to be transacted.

Yours sincerely

Lesley Mitchelmore
Neighbourhood Plan Coordinator

Agenda

19/20 58. Apologies for Absence

19/20 59. Declarations of Interest in items on the agenda

Members to declare any interests in items on the agenda and to consider any conflicts of interest that may arise.

19/20 60. Public Participation Session with Respect to Agenda Items

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 2 minutes, at the discretion of the chairman.

19/20 61. Chelmsford City Council Local Plan

To note that the Chelmsford City Council Local Plan (modified submitted plan) has been found to be sound by the Planning Inspector and is likely to be adopted at the end of March. The Local Plan can now be afforded significant weight which will only be surpassed by formal adoption. Further information is available here: <https://www.chelmsford.gov.uk/planning-and-building-control/planning-policy-and-new-local-plan/new-local-plan/local-plan-examination/>

19/20 62. Minutes

To receive the minutes of the 16th December 2019 and record them as a true record of the meeting.

19/20 63. Actions Arising from the Minutes

Actions arising from the minutes not otherwise listed on the agenda.

19/20 64. Feedback from the Working Groups

19/20 64. 1 To receive a verbal progress update from the Plan Writing Working Group.

19/20 64.2 To receive an update from the Sites Working Group – **Appendix 1** to follow.

19/20 65. Items for public/ press release

19/20 66. Timetable of meetings

To consider suspending Steering Group Meetings whilst assessment and plan writing work continues and to be reconvened when required.